

Hospitality Committee (5 Persons)

Approved by Meeting for Worship for Business 8th Day, 11th Month, 2020

The Hospitality Committee is charged with providing a welcoming and nurturing presence in the Meeting community by organizing and provisioning warm social gatherings.

Depending on the event, this may consist of providing beverages and snacks, of organizing and supporting a potluck meal or, in consultation and collaboration with the family, putting on the reception after a Memorial Meeting for Worship or a Meeting for Worship for Marriage.

The Committee will:

- *Organize regular gatherings such as the monthly potluck, with special attention to the potluck after FGC Gathering to share experiences, and the more extensive Thanksgiving and Christmas potluck meals.
- *Provide hospitality for Meeting-sponsored events (such as the Quarterly Meeting Winter Gathering) at the request of Monthly Meeting for Business.
- *Provide hospitality for life event celebrations and other special events in collaboration with families and other committees.
- *Follow agreed-upon event set-up and clean-up procedures in the course of its work.
- *Deep clean the Meetinghouse kitchen twice a year.
- *Oversee the part of the Meeting's budget that pertains to the Committee's charge, as directed by Monthly Meeting.
- *Maintain accurate working records of its work and ensuring those records are passed along to the next Hospitality Committee clerk.

When rental events or wider Quaker events are hosted by RCF, but not organized and provisioned by the Hospitality Committee, the Committee will be available to provide expert consultation on use of the Meetinghouse kitchen and Social Hall.

The Committee is encouraged to ask for help from Meeting members and attenders in carrying out these responsibilities.